



Recycling and Waste – What Goes Where?

RECYCLABLE MATERIALS

The following materials are divertible. Please recycle in the appropriate bin.

CANS, GLASS & PLASTIC

ALUMINIUM / STEEL

- ✓ Bottle caps and metal jar lids
- ✓ Cans (canned food, pop cans)

GLASS

- ✓ Beverage glass bottles
- ✓ Glass sauce bottles
- ✓ Glass food containers (Jars)

PLASTICS / OTHER

Plastics #1 to #7:

- ✓ Clear clamshell food containers
- ✓ Coffee cup lids
- ✓ Dishwashing detergent / liquid soap bottles
- ✓ Juice boxes and milk cartons
- ✓ Plastic utensils
- ✓ Plastic bottles (pop, water, juice)
- ✓ Plastic bottle lids (caps)
- ✓ Plastics #s 3 and 7 (E.g., safety glasses, CD cases, cell phone cases, file trays, shrink wrap*)
- ✓ Tetra Pak® containers (boxed soup, juice, milk, wine)
- ✓ Yogurt (no lid)

- ✗ No paper products
- ✗ No food packaging such as single use soy sauce packets, chip bags
- ✗ No Styrofoam
- ✗ No plastic bags
- ✗ No organic waste

* Shrink wrap is the plastic used to encase pop cans or water bottle bought in cases.

Note: Plastic (Saran/Cling) wrap is not considered shrink wrap and is therefore not acceptable.



RECYCLABLE MATERIALS

The following materials are divertible. Please recycle in the appropriate bin.



MIXED PAPER & CARDBOARD

FINE PAPER

- ✓ Bond paper
- ✓ Coloured paper
- ✓ Fax paper
- ✓ Print paper
- ✓ Recycled paper
- ✓ White ledger paper

GLOSSY PAPER

- ✓ Brochures
- ✓ Magazines

NEWSPRINT

- ✓ Newspaper
- ✓ Notepads

OTHER

- ✓ Envelopes
- ✓ Kraft paper
- ✓ Sticky notes
- ✓ Window envelopes

WASHROOM PAPER

- ✓ Unsoiled white or brown paper towels from the washrooms

BOXBOARD

- ✓ Cardstock
- ✓ File folders
- ✓ Paper and office supply boxes
- ✓ Cereal / other dry food boxes

CARDBOARD

- ✓ Plain cardboard
- ✓ Corrugated cardboard

Paper towels used to dry hands in kitchenettes may be recycled only when **not** soiled with food or beverage.

- ✗ No food or beverage containers. Liquids and oils from food products contaminate paper fibres. Contaminated paper cannot be recycled.

RECYCLABLE MATERIAL

The following materials are divertible. Please compost in the appropriate bin.



ORGANICS

- ✓ Bread, cereal, pasta
- ✓ Coffee grounds and filters
- ✓ Dairy products
- ✓ Egg shells
- ✓ Meat, fish and bones
- ✓ Tea bags
- ✓ Vegetables, fruits and their trimmings

- ✗ Paper towels
- ✗ Wooden stir sticks, chopsticks
- ✗ Food packaging

NON-RECYCLABLE MATERIALS

The following materials cannot be recycled. Please dispose in the garbage bin.



GARBAGE

- ✓ Aluminum foil
 - ✓ Coffee Cups
 - ✓ Soiled cardboard (wet or soiled with grease)
 - ✓ Styrofoam
 - ✓ Soft drink cups (E.g., soda fountain cups)
 - ✓ Non-recyclable food packaging (E.g., chip bags, soiled cardboard, single-use condiment packages)
 - ✓ Plastic bags
 - ✓ Soiled paper towels and napkins
 - ✓ Straws and plastic stir sticks
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- ✗ No recyclables
 - ✗ No organic materials
 - ✗ No hazardous waste such as e-waste, bulbs

ELECTRONIC WASTE

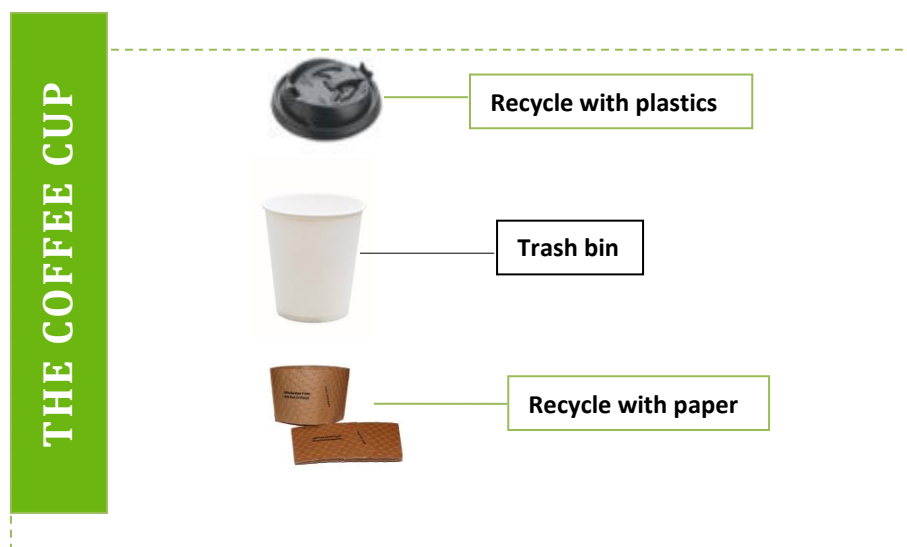
The following materials are divertible. Please see below for specific instructions.

- ✓ Batteries
- ✓ Cell phones
- ✓ Computer equipment and accessories
- ✓ Computer monitors and towers
- ✓ Fax machines
- ✓ Laptops
- ✓ MP3 players
- ✓ Printers
- ✓ Toner cartridges
- ✓ Other electronics



DISPOSING OF YOUR E-WASTE AT /SFC

- ✓ **Small e-waste items** such as cell phones, batteries and toner cartridges can be deposited in the collection bins located near the /SFC Eatery on the bridge path.
- ✓ **Large bulky e-waste items** can be collected by contacting Tenant Services at: 416.364.4110 or email sfc-tenantserv@quadreal.com



OTHER RECYCLABLE MATERIALS

The following materials are recycled or reused. Please see below for specific instructions.



GREASE AND COOKING OIL

- ✓ Grease and cooking oil must be safely disposed of by pouring the liquid into the appropriate large black container, available in the loading dock.

LAMPS / LIGHT BULBS

- ✓ Light tubes and bulbs are safely collected and recycled as part of Building Services replacement work.

WOOD SKIDS

- ✓ Wood skids are collected for reuse. Tenants should inform Building Services if there are wood skids their contractors wish to dispose of. This action will ensure that the material is prevented from being sent to landfill.

MORE INFORMATION

If you are not sure *what goes where* email: sfc-sustainability@quadreal.com or call: 416.364.0758